MEMORANDUM OF AGREEMENT

This document will serve as a memorandum of agreement for notification procedures between the Department of Corrections, the Department of Human Services, the Division of Highway Patrol and State Radio Communications.

This procedure is effective immediately and will be followed explicitly in all cases of escape, attempted escape, walkaway, riot or disturbance at any Human Services or Corrections facility or program.

Current notification procedures and call lists utilized by Human Services and Corrections facilities and programs will continue in force. This memorandum modifies the current procedures by requiring a telephone call, in the event of the listed emergencies, to State Radio Communications in Pierre. All call lists in use by the departments will provide for a telephone notification tree, which will identify each person, agency or group to be notified. The call list will require times to be noted for each contact, initially and when cancelled, and require that the individual making the notifications sign the call list.

State Radio Communications in Pierre is responsible for completion of an administrative call list. This call list includes notification to the Governor or Chief of Staff, Superintendent or Assistant Superintendent of Highway Patrol, Director or Assistant Director of Division of Criminal Investigation and any other persons, agencies or groups identified on the call list.

All procedures identified in this memorandum of agreement will remain in force until modified or updated by signature of each agency administrator.

Governor, State of South Dakota

Secretary, Department of Human Services

Director, Division of Criminal Investigations

Secretary, Department of Corrections

Superintendent, Division of Highway Patrol

Dated this 13 day of May, 1999

Filed this 13th day of May, 1999

SECRETARY OF STATE